

**SAMANTA CHANDRASEKHAR INSTITUTE OF TECHNOLOGY & MANAGEMENT, SEMILIGUDA**

No. SCITM/\_\_\_\_\_/2022

Dt. 3-6-2022

**CIRCULAR**

**Sub: Conduct of Parents -Teachers meeting (PTM) Reg.**

**Dear Parents,**

You all will be delighted to know that, the Department of Civil Engineering has decided to hold a Parents-Teachers meeting on 11-6-2022 between 9.00 and 11.30 A.M. to discuss on the following points.

- To review the academic performances of your ward.
- To discuss on the attendance percentage of your ward.
- Any other points / suggestions by the Parents could also be discussed.

As such, you are, cordially invited to attend the aforesaid PT Meeting to make It a success.

Thanking you,

*(Er. Ranjit Chahataray)*  
PRINCIPAL (Dip)

*Manisha Mishra*  
(Er. Manisha Mishra) 03/06/2022  
HEAD OF THE DEPT.(CIVIL)